



# European Administrators Program

A program of the Bureau of Educational and Cultural Affairs (ECA), U.S. Department of State,  
and administered by IREX

## Frequently Asked Questions

### **Who is eligible to apply for the program?**

To be eligible for the European Administrators Program, applicants must be nationals of France, Germany, the Netherlands, Sweden, or the United Kingdom. Applicants must be full-time primary or secondary school principals, head teachers, or district or provincial administrators. Applicants must have a minimum of 5 years of professional experience in an administrative leadership position in the education sector. Applicants must also have a high command of the English language, and submit a completed application.

### **Is there an English language eligibility requirement to participate?**

Yes. Finalists must have high levels of English reading, speaking, and listening comprehension, as determined by an interview with the nominating committee.

### **Do I need a reference letter from my supervisor?**

Yes. Within the online application, applicants will have the opportunity to download and print the Institutional Support and Reference Form (ISRF). Applicants' should ask their supervisor to complete the reference form. If a supervisor is unable to grant institutional support, this page of the form should be signed by the individual who is able to grant professional leave. Once the form is complete, it can be uploaded into the platform.

### **What is the application and program timeline?**

The competition is open between December 2015 and March 2016. Application deadlines vary by country. Please reach out to the U.S. Embassy or Fulbright Commission in your country for more specific deadline information. Applicants will be selected to sit for an in-country interview in March 2016. Program finalists and alternates will be selected for participation in early May 2016. The program will take place in the United States from approximately October 23-November 3, 2016.

### **What are the criteria for successful application?**

A successful applicant for the European Administrators program will have had diverse experiences, connections, and responsibilities within the European education sector. He/ she will have a strong understanding of the issues affecting the European education system related to minority, immigrant and refugee youth outreach. He/she will also express a commitment to continuing to work in the education sector. Successful applicants will have experience leading projects at their current institution. The applicants will also be able to articulate the skills they hope to gain on the European Administrators Program and how they plans to use these skills to further minority, immigrant and refugee youth engagement in the European and global education systems. The European Administrators Program is an intensive U.S.-based training program with very limited free time for personal travel or sightseeing. As such, successful applicants will show that they are prepared (in terms of maturity, flexibility, and the ability to function independently) for a rigorous program.

### **What is included in the Fellowship?**

The Fellowship includes J-1 visa support and an in-person or virtual Pre-Departure Orientation to prepare for the Fellowship. The Fellowship also provides round-trip airfare to Washington DC, round-trip domestic travel from Washington, DC to one of the participating U.S. cities, housing during the program, and medical coverage for the period of the program. Participants will also receive a daily allowance for meals and incidentals during the program. All participants will also take part in a welcome orientation and an end of program planning workshop in Washington, D.C.

### **What will be the components of the program?**

Participants in the European Administrators Program will have the opportunity to examine various approaches to promoting the economic and social advancement of minority, refugee and immigrant youth. The program will equip participants with additional skills to enhance youth outreach opportunities and to support and integrate minorities, refugees and at-risk youth in the U.S. and in their home schools and communities by sharing best practices with their U.S. hosts. The program will include facilitated discussions and action planning led by education leaders and practitioners, high-level meetings with educational experts, and visits to schools and community organizations. The program will take place from approximately October 23 to November 3, 2016. The program will begin and end in Washington DC, and will also include travel to a second U.S. city that currently illustrates effective minority and immigrant youth outreach at federal, state and local levels.

### **What opportunities are available for program alumni?**

Upon returning home, participants will be a part of a network of leaders creating change in the European and global education systems. They will have continued access to professional learning communities and to online materials and activities.